



**Nevada DECA, Inc.
Board of Trustees Meeting**

DATES: January 12, 2012 **PLACE:** Nevada Department of Education
12:00 pm - 2:00 pm Southern Office

The following Trustees, constituting all of the initial Trustees named by the Incorporator and a majority of authorized number of Trustees (thereby establishing a quorum) of the Board, participated in the meeting:

Board of Trustees Members in Attendance

- Terry Ertman, DECA Advisor at Basic High School & Board of Advisors Representative
- Perry Annett, DECA Advisor at Southwest CTA & Board of Advisors Representative
- Tricia Del Guercio, Prosperity Advisors, Inc.
- Melissa Scott, Nevada DECA State Advisor, Business and Marketing Consultant, Nevada Department of Education (Ex-Officio)
- Victoria Cana, Nevada DECA State Officer
- Brycen Woodley, Nevada DECA Executive Director (Ex-Officio)
- Curtis Haley, Nevada DECA State Director (Ex-Officio, Non-Voting)

Board of Trustees Not in Attendance

- James Kohl, Howard & Howard
- Mark Del Guercio, Prosperity Advisors
- Theresa Fette, Provident Trust
- Ryan Underwood, Senior Director
- Mike Raponi, Director of Career, Technical, and Adult Education for the Nevada Department of Education (ex-officio, non-voting)

CALL TO ORDER

The Nevada DECA, Inc. Board of Trustees meeting was called to order by Melissa Scott at 12:14PM.

BOARD CHAIR ELECTION

Melissa nominated Tricia to be Board Chair. Her nomination was seconded and unanimously approved.

APPROVAL OF MINUTES

It was moved by Melissa Scott and seconded to approve the minutes of the September 2011 Board of Trustees Meeting. The motion passed unanimously.

STATE OFFICER TEAM REPORT

Victoria Cana presented the State Officer Team Report. Highlights included the team's performance at the Fall Leadership Extravaganzas and WRLC, their progress



made so far on visiting Nevada DECA chapters, the team's efforts in social media outreach, and their preparations for the State Career Development Conference.

After Victoria's presentation, Curtis informed the Board that State President Tyler Hurt has resigned.

STATE ADVISOR REPORT

Melissa Scott delivered the State Advisor Report providing the following updates to the Board:

The Nevada Department of Education will be reorganizing business and marketing education courses for the state. Melissa will be presenting this to business teachers and CCSD at the end of the month. Courses will be aligned to *MBAResearch* standards and materials, all of which DECA's competitive events are aligned with. Students will ideally do better in DECA's competitive events as a result. NDE will be updating marketing standards, as well.

NDE has created a CTE advisory council made up of employers, economic development experts, and members of the Governor's office that will be meeting in December, and again in February. The meetings so far have focused on career readiness and the goal is to adopt industry-validated standards for CTE.

STATE MANAGEMENT TEAM REPORT

Curtis Haley delivered the State Director report. Nevada DECA had many successful fall events, including the Advisor Academy (in conjunction with Nevada FBLA and HOSA, as well as Arizona DECA), the Dew Tour (which will be re-evaluated for effectiveness in the coming year, after input from advisors), and the Fall Leadership Extravaganzas (which featured roughly steady DECA attendance despite losing a stop in Elko). Curtis also outlined some of the accomplishments of Nevada DECA at the Western Region Leadership Conference in San Diego, including a Desert Oasis student getting the second-best overall test score in the region and the State Officers delivering speaking parts to the general delegation.

Curtis outlined some of the preparations being made for the SCDC at the Monte Carlo in February. Advisors and members are extremely excited about the new venue, and State Conference registration numbers have increased enormously as a result. The State Management Team is working to ensure that the larger attendance is met with a terrific conference.

The Management Team is also hard at work preparing for the ICDC in Salt Lake City in April. Curtis shared that the cost of attendance will be much lower than in previous years due to the proximity of the conference location and the ability to bus members to and from the conference.



FINANCIAL REPORT

The Board reviewed the current year to date financial reports, including the most recent balance sheet and profit and loss statement. Net income for the year so far was \$13,889, although this number will likely change over the course of the year. The Management Team addressed questions about the financial reports and provided explanation.

Terry Ertman moved and it was seconded that the financials be approved as presented. The motion as adopted unanimously.

FUNDS TRANSFER AUTHORIZATION

The Management Team outlined the current funds transfer authorization process and explained the rationale for the Finance Director to have the ability to transfer funds between Nevada DECA's money market and checking accounts in order to maximize interest without authorization. After being briefed, the Board requested that the process remain the same.

ACCOUNT SIGNING AUTHORIZATION

Melissa briefed the Board about the current account signing process and the rationale behind adding the Finance Director as an authorized signer to Nevada DECA accounts. Terry moved and it was seconded that the Nevada DECA account signing authorization process shall allow the Finance Director (currently Rhonda Bohall) and the Department of Education State Advisor to be the authorized signers on all Nevada DECA accounts. The motion was adopted unanimously.

REVIEW OF APPROVED CORPORATE BYLAW CHANGES

The Board reviewed the amendments to the Nevada DECA corporate bylaws that were approved via email after the last meeting. Voting to approve the bylaw amendments via email earlier in the year were Tyler Hurt, Tricia Del Guercio, Theresa Fette, Terry Ertman, Perry Annett, Victoria Cana, and Jim Kohl. The Board clarified that the process for bringing on new Board members is that members are invited to the May Meeting, are nominated and elected at that meeting, with their two-year term to begin at the beginning of the next fiscal year (July 1) and end two full fiscal years later (June 30).

REVIEW/APPROVAL OF NEVADA DECA SUBGRANTS

The Board was briefed on the NDE subgrants that are available to Nevada DECA. Board Chair Tricia Del Guercio signed the subgrant application.

RECRUITMENT OF NEW BOARD MEMBERS DISCUSSION

The Management Team discussed the need to recruit additional business members to the Board of Trustees. The Board discussed several potential individuals who could serve on the Board. The hope is that we can have three or four new Board members recruited and attend the May meeting to be elected to serve on the Board. The Management Team was encouraged to target potential Board members among the pool of SCDC judges and exhibitors.



GOLF TOURNAMENT DISCUSSION

Perry requested more information from the Management Team and Board members regarding the process under which the golf tournament was established. Tricia and Melissa both shared their experience working with the golf tournament. Melissa shared that the Board developed the idea for a golf tournament at a working lunch meeting, and that the advisors were briefed on the golf tournament at the January 2011 Board of Advisors meeting idea before it was finalized. The Board discussed how the certificates would be sold in order to recoup the investment and brainstormed some ideas for doing so.

PROPOSED NEVADA DECA CONSTITUTION AMENDMENTS

The Board was presented the Management Team's recommendations for constitutional amendments that were to be delivered to the State Officers for approval.

ADJOURNMENT

It was moved by Perry and seconded that the meeting be adjourned. The motion passed unanimously and the meeting was adjourned at 2:43 pm.

Respectfully Submitted, NEVADA DECA, Inc.

Curtis Haley, State Director (Acting Secretary)

1/12/11
Date