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Nevada DECA SCDC

Judge Frequently Asked Questions & Key Information
Tuesday, February 15, 2022 (8:00 AM - 4:00 PM)

Where is the conference located?

All judging will take place at The Bally's Hotel & Casino, which is located at 3645 S Las Vegas Blvd, Las Vegas, NV 89109.

Where should I park?

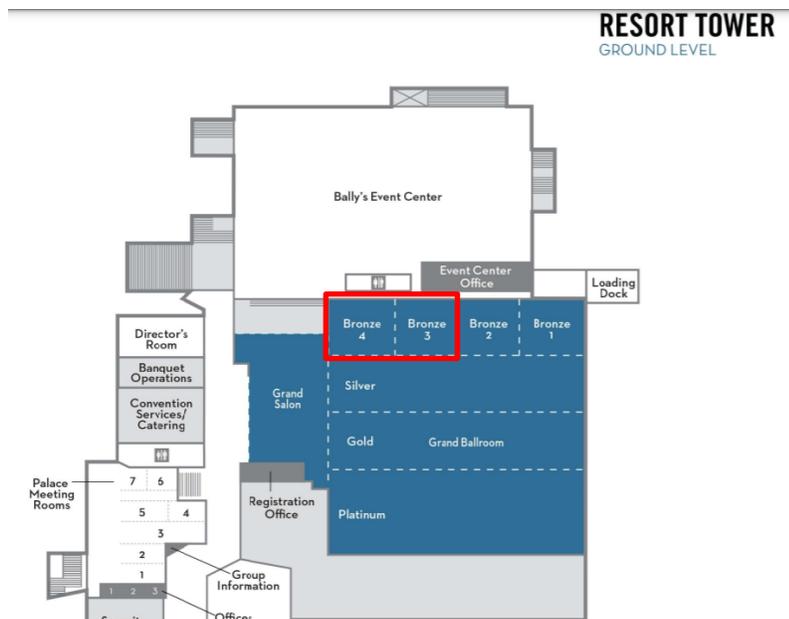
Paid Self-Parking is available at the Ceaser – Paris/Bally's parking garage:
3655 Las Vegas Boulevard South
Las Vegas, NV 89109

Parking Rate:

- 1st Hour: Free
- 1 - 3 Hours: \$12
- 3 - 24 Hours: \$15
- Over 24 hours per day: \$15
- Hotel Lodge: rates apply
- Locals with valid Nevada ID: Rates apply after first 3 hours
- Caesars Rewards Platinum, Diamond, Seven Stars: Free

Where do I go when I arrive?

Once you arrive, you will need to report to judge check-in. Judge Check-In will be located at **the Bronze 3/4 ballroom of the Resort Tower** and opens at 7:30 a.m. We ask that all judges Check-In no later than 8:00 a.m.





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What is the outline for the day?

After you check in, you will attend a brief orientation in the Bronze 3/4 Ballroom. After the judge's orientation, you will be directed to the station where you will be judging. Competitive locations will be dispersed throughout the Bally's Hotel. You will be assigned a competitive event area upon arrival and will be directed to your location for the day accordingly.

What is the time commitment for judging?

All judges are expected to stay for the entire day of judging (8:00 AM - 4:00 PM). Please do not depart without first checking with your event administrator to ensure that judging for your event has completed.

Will food be provided?

Yes, breakfast and lunch will both be provided. A light continental breakfast will be offered during the judge's orientation. Lunch will be served between 12:00 PM and 1:00 PM (according to your competitive event assignment) and will be the same room where you are judging. You will be released for lunch by your event administrator at the appropriate time.

How do I know what event I will be judging?

You will learn of your assigned competitive event once you arrive at the conference. Please note that you will receive judge training during the judge orientation in the morning.

Who do I contact if I have questions during the day?

Our on-site judge coordinator will meet you at check in. You will meet them at judge check-in. You can either contact the judge coordinator or the event administrator for your event if you need any assistance during the day.

Are there guidelines for my role as a judge?

Yes, all judges will participate in the Judges Orientation that will take place immediately after check-in on Saturday morning. In addition to this we have put together "Volunteer Judge Guidelines" which are located at the end of this document. In addition to this training and information you will receive direct instruction on your assigned event from your event administrator.



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IMPORTANT: COVID-19 PROTOCOLS

Nevada DECA considers the health and safety of our students, advisors, judges, and business partners as our top priority. In cooperation with our hotel partners and in compliance with local and state guidelines and mandates, Nevada DECA will implement protective measures aimed at reducing the likelihood of spread of the novel coronavirus ("COVID-19") between attendees and others attending its events. These measures and protocols are designed to be consistent with current guidance from the U.S. Centers for Disease Control and Prevention ("CDC"), as well as state and local authorities. However, Nevada DECA cannot guarantee that event attendees will not be exposed to COVID-19 while participating in or attending its events.

All conference attendees (students, advisors, chaperones, judges, and business partners) will be required to sign a COVID-19 Acknowledgement and Personal Responsibility Policy which is located on the last page of this document. Please email a completed copy of the form to judge@nevadadeca.org. If the form is not received via email prior to the event it will need to be signed by each judge at judge check-in.

Nevada DECA will continue to monitor the COVID-19 status and remain in regular communication with our hotel partners. Our plans will continue to evolve as the hotel and local protocols change. Please note:

- Attendees must follow all state and local guidelines, as well as those set forth by the respective hotels hosting our conferences.
- All attendees will be required to observe the social distancing rules established by the venue and local authorities at the time of the event.
- All attendees will be asked to forgo handshakes (including at the start/end of competitive event presentations). While it has historically been our practice to encourage handshakes in the competitive event environment, in light of COVID-19 we are asking that there be no handshakes.
- All room sets will be based on the social distancing requirements at the time of the event.

Please visit the CDC site for recommendations on how to protect yourself against COVID-19:
www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html

Nevada Statewide Mask Mandate

In compliance with the State of Nevada current guidelines. <https://nvhealthresponse.nv.gov/current-status-mitigation-measures/>

Protocols Specific to the Bally's Hotel & Casino:

The Bally's Hotel & Casino specific COVID-19 updates and what to expect at the hotel:
<https://www.caesars.com/health-and-safety>



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Competitive Event – Volunteer Judge Guide

Introduction :

First and foremost, thank you for volunteering to serve as a competitive event judge for Nevada DECA. Because of your support and guidance we are able to better prepare our students to be college and career ready in an ever-changing economy and post-secondary landscape. We strive to work closely with our competitive event judges to ensure each volunteer is well prepared for his/her judging experience. To that end we have outlined several policies and procedures that govern our judging experience and that volunteer competition judges are expected to abide by:

1. Promptness:

With so many students and competitive events, the day of competition is a tightly packed schedule of student success. Please do your best to arrive at your scheduled volunteer shift with plenty of time to account for parking, traffic, etc so that you can be ready to and prepared to be impressed by the students in your assigned event. If you are running behind or unable to make it on the day of the event, please be sure to contact the on-site judge coordinator. Also, during competition times please abide by the time limits set for student presentations and do not go over time with questions/discussion or allow students to exceed their allotted time. Event administrators will oversee the competition timing and will notify you and the student when time has expired.

2. Limit Screen Time:

We understand that each volunteer judge is taking time out of their busy work and personal schedule to serve as a volunteer judge and we simply ask that you do your best to limit distractions (cell phones, laptops, etc.) during competitive event presentations. If you need to take a call or respond to an email or text we ask that you do so during a designated break or outside of the presentation room, but not in front of the students during their presentations.

3. Empower Students:

For many of our emerging student leaders, this may be one of their first professional experiences and we want to do our best to ensure their experience remains educational and empowers them to be successful in their desired career and educational paths. We know that to do this, it is necessary to provide age appropriate and constructive criticism as well as positive feedback. We ask that you help us in achieving this by keeping these goals in mind as you score the student presentations and provide written feedback on their score sheets.

4. Remain Fair and Balanced:

As a judge you may encounter a situation where you have a personal relationship with a student, a particular school, school district, etc., and we ask that you remain neutral and remove bias during your evaluation of students. If you are ever assigned to judge a student with whom you have a direct relationship (familial or otherwise) we ask that you request that the student be assigned to another judge to avoid potential conflicts of interest.

5. Judging Procedures

On the day of competition, there will be a variety of teachers and conference staff managing the competitive events. Please listen closely to their instructions and follow the rules and guidelines that they share. Our competitive events are carefully organized to abide by DECA's strict competitive event standards and it is important that all judges abide by these guidelines.



Volunteer Judge Guidelines

GENERAL INFO

- Make sure your nametag is visible. Please turn off cell phones and pagers.

STUDENT INTERACTION

- The **event guidelines for your event will indicate whether you or the student(s) should initiate the presentation.**
- Play your role: Make sure you understand your “role”. Please **be consistent with each participant and ensure an equitable competitive experience.**
- Please **do not interrupt students while they are presenting.** They only have a limited time to present their ideas.
- Please **always provide written feedback** for each student. Students will receive the score sheets and your feedback will give them direction for their growth. Please **be sensitive and constructive** – all competitors are students!
- Students come into this competition with a broad spectrum of experience levels. Some students may never have participated in anything like this before. **Help this be a positive experience for them.**
- For Series Events; **all competitors should be asked the same or similar questions**, even if they might have answered them already. For Written Events; **there are no pre-defined questions.** Please be mindful of this and plan accordingly as this helps the competition process remain fair and uniform.
- If you are assigned to an event where students participate in more than one presentation, please notify your event administrator if you have seen a particular student before. **You should not judge the same student twice.**
- For Series Events; **please collect any materials participants bring to the role-play.** They are allowed to create brochures, business cards, etc. during their prep time. They may not take materials or notes with them at the conclusion of their presentation.
- Concluding the presentation: Thank the student for their time and conclude. Please do not provide verbal feedback to the student(s) after the conclusion of the presentation. Only write feedback on the scoresheet.

SCORING

- Please **write clearly and double check the math** on each score sheet. It is critical that the total score at the bottom of every sheet clearly represents the accurate sum of scores for each area – and please fill in every field (no blanks) Legible judge sheets keep our scoring system running smoothly. This includes your initials – **please make sure we can identify your score sheets.**
- **Avoid “ties” in all instances.** It’s important that each competitor’s score is unique to help us determine overall winners. If two competitors’ scores are equal, please use your memory and notes to identify the student that did slightly better and adjust their score accordingly to decide the winner.
- We recommend you **see 2-3 students and then take a quick break to adjust your scoring sheets, as needed.** Your scores should always match the order that you would rank all of the competitors, so be sure to always update your scores to keep them in the appropriate order (with no ties!).
- Our scoring system works best when judges assign scores in a consistent manner. If you are looking for a certain level of performance, please **score based on the same expectation for all competitors.**



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COVID-19 ACKNOWLEDGEMENT AND PERSONAL RESPONSIBILITY POLICY

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There is no higher priority of NEVADA DECA than the health, safety, and well-being and of our members, staff, volunteers, and community partners. As we closely monitor the COVID-19 pandemic, we continue to make decisions with this in mind. As part of the NEVADA DECA community, we all have a responsibility to help protect each other.

According to the CDC, COVID-19 is primarily spread from person to person through respiratory droplets produced when coughing, sneezing or heavy breathing. Transmission is slowed by wearing a cloth face covering and/or social distancing. In compliance with current CDC recommendations, local mandates and/or statewide protocol, all attendees of in person activities, meetings, conferences, gatherings, and competitions sponsored by NEVADA DECA or when representing NEVADA DECA at public or school-based activities are asked to adhere to the following recommended guidelines:

- Seek medical attention, self-isolate and do not attend events if you are experiencing any of the following COVID-19 symptoms:
 - Fever (defined as a temperature greater than 100.4)
 - Shortness of breath
 - New loss of taste of smell
 - Chills, muscle pain or sore throat
 - New or worsened cough
 - Nausea, vomiting diarrhea
 - Runny nose or congestion
- Wear a cloth face covering (mask) at all times in public areas.
- Be mindful of social distancing.
- Wash your hands with soap regularly and frequently. If soap and water is not accessible, use hand sanitizer.
- Practice proper cough and sneeze etiquette.
- Adhere to CDC self-isolation guidelines If you have been in close contact with someone known to have COVID-19.

NEVADA DECA has implemented preventative measures in cooperation with the conference facilities to help reduce the spread of COVID-19. However, NEVADA DECA cannot guarantee that conference attendees will not be exposed or infected. Conference Attendees acknowledge the highly contagious nature of COVID-19 and voluntarily assume the risk and responsibility for exposure and infection.

I have read and understood this NEVADA DECA Acknowledgement and Personal Responsibility Policy and agree to adhere to the guidelines set forth. I understand that this Policy may be updated in accordance with changing CDC and local guidelines and will be updated accordingly. I agree to join NEVADA DECA in cooperating with health officials, governing public agencies, and facility health and safety measures.

Name

Signature

Date