



State Career Development Conference
Registration Guide
February 5 – 7, 2024



NEVADA DECA STATE CAREER DEVELOPMENT CONFERENCE



*Planet Hollywood Las Vegas Resort
3667 Las Vegas Blvd. S / Las Vegas, NV 89109*

Conference Fee:

Registration fees are based on the selected room occupancy and include hotel, tax, and conference registration:

All Participants

Single:	\$615 (per occupant)
Double:	\$410 (per occupant)
Triple:	\$345 (per occupant)
Quad:	\$310 (per occupant)

Registration Link:

www.decaregistration.com/nv

Send Check To:

Nevada DECA
PO Box 81002
Portland, OR 97280

Forms Required:

All forms (except Form D) can be found in the Advisor and Participant Forms document at www.nevadadeca.org/scdc

Note that advisor form A & D will be uploaded with your conference registration as ONE pdf file.

All forms are summarized on next page.

Don't Forget to Register:

Voting Delegates

NEW THIS YEAR

Official SCDC Conference T-Shirts with the "In It To Win It" logo may be purchased for \$18 each!

Event Limitations:

Maximum of two total events. (See Page 4 for event options)

Due Dates:

Registration Materials (see checklist on the next page): **January 4, 2024**

Event Change/Drop Deadline: 11:00 pm on January 12, 2024

Written Projects: January 19, 2024 (via online)

Final Payment: Postmarked January 23, 2024



NEVADA DECA SCDC REGISTRATION CHECKLIST

Forms are separate from this registration packet.

All listed forms can be found at <https://nevadadeca.org/scdc>

All advisors are responsible for the information included in the Nevada DECA Conference Policies and Procedures packet which outlines all official policies and procedures related to participation in a Nevada DECA event, including this conference.

SEND DIRECTLY TO NEVADA DECA:

DESCRIPTION	DEADLINE	FORM	SUBMISSION	DONE
Online Conference Registration	January 4	Online	www.decaregistration.com/nv	
Hotel Registration	January 4	Online	www.decaregistration.com/nv	
Statement of Assurance	January 9	A	www.decaregistration.com/nv Submit Form A and B as one PDF document	
Advisor Conduct Form and Adult Delegate Code of Conduct Form	January 9	B	www.decaregistration.com/nv Submit Form A and B as one PDF document	
Service for Students with Special Needs (only if needed)	January 9	D	Complete HERE	
Written Event Materials	January 19	Online	Nevada DECA to provide link	
Copy of invoice from online system and registration check	Postmarked January 23	Check	Nevada DECA PO Box 81002 Portland, OR 97280	

BRING TO CONFERENCE AND KEEP IN YOUR POSSESSION DURING CONFERENCE:

DESCRIPTION	DEADLINE	FORM	SUBMISSION	DONE
Nevada DECA Student/Alumni Member Release Code	January 9	C	Keep in your possession for each student	

CONFERENCE REMINDERS AND UPDATES

Chapter Check-In at the Conference

Check-in will start at 4:00pm on Monday. The chapter advisor is to check in their entire chapter delegation for the conference (students are not allowed to pick up the chapter registration materials).

Please note that hotel check-in will begin at 4:00pm but could extend beyond that time. Nevada DECA will do everything in its power to expedite the check-in process, but the process is ultimately owned and determined by Planet Hollywood.

Chapter Departure and Baggage Storage

The Grand Awards Session will end no later than 12:00pm on Wednesday. Space will be provided for chapters to store luggage during the session.

Competitive Event Staffing

All advisors and chaperones may be required to assist with competitive events. Final assignments will be made and communicated prior to the conference.

Opening Session

On Monday night, all delegates (including adults) will be expected to attend the Opening Session in which announcements will be made and any special instructions will be given. Failure to attend this session may result in being misinformed on changes in schedules, rooms, etc., and cause undue complications.

State Officer Candidates

A great way to get your chapter more involved in the state association is to have one of your chapter members elected to a state office. State Officer Applications are due with your conference registration on the deadline listed in the State Officer Candidate Guide. Applications are available on the state website under the "Resources" link.

Lodging

- Submit through registration portal; DO NOT send directly to the hotel.
- All participants must stay at the conference hotel for the duration of the conference, which is two nights.
- Lodging fees are based on hotel room usage. Rates are per room occupied.
- Nevada DECA will not build room blocks or fill quads - this is the responsibility of the advisor and chapter

No Refunds

As a reminder, there are no refunds (conference registration or hotel) for cancellations that occur after the final change deadline, January 12, 2024.



COMPETITIVE EVENT SELECTIONS

In order to most efficiently manage competitive events, Nevada DECA members may choose to compete in up to TWO competitive events, one in the Morning category and one in the Afternoon category.

NEW THIS YEAR: Competitors MAY choose two events with two different exams. It is the responsibility of the chapter and the competitor to ensure that the student schedules time to sit for BOTH exams during the testing window for SCDC. Make-up testing will not be allowed for students who choose to compete in multiple exams and fail to complete both exams in the testing window.

MORNING EVENTS

INDIVIDUAL SERIES EVENTS

Accounting Applications Series **ACT**
Apparel and Accessories Marketing Series **AAM**
Automotive Services Marketing Series **ASM**
Business Finance Series **BFS**
Business Services Marketing Series **BSM**
Entrepreneurship Series **ENT**
Food Marketing Series **FMS**
Hotel and Lodging Management Series **HLM**
Human Resources Management Series **HRM**
Marketing Communications Series **MCS**
Quick Serve Restaurant Management Series **QSRM**
Restaurant and Food Service Management Series **RFSM**
Retail Merchandising Series **RMS**
Sports and Entertainment Marketing Series **SEM**

PRINCIPLES OF BUSINESS ADMINISTRATION EVENTS

Principles of Business Management and Administration **PBM**
Principles of Finance **PFN**
Principles of Hospitality and Tourism **PHT**
Principles of Marketing **PMK**

PERSONAL FINANCIAL LITERACY EVENT

Personal Financial Literacy **PFL**

PROFESSIONAL SELLING AND CONSULTING EVENTS

Financial Consulting **FCE**
Hospitality and Tourism Professional Selling **HTPS**
Professional Selling **PSE**

AFTERNOON EVENTS

TEAM DECISION MAKING EVENTS

Business Law and Ethics Team Decision Making **BLTDM**
Buying and Merchandising Team Decision Making **BTDM**
Entrepreneurship Team Decision Making **ETDM**
Financial Services Team Decision Making **FTDM**
Hospitality Services Team Decision Making **HTDM**
Marketing Management Team Decision Making **MTDM**
Sports and Entertainment Marketing Team Decision Making **STDM**
Travel and Tourism Team Decision Making **TTDM**

BUSINESS OPERATIONS RESEARCH EVENTS

Business Services Operations Research **BOR**
Buying and Merchandising Operations Research **BMOR**
Finance Operations Research **FOR**
Hospitality and Tourism Operations Research **HTOR**
Sports and Entertainment Marketing Operations Research **SEOR**

PROJECT MANAGEMENT EVENTS

Business Solutions Project **PMBS**
Career Development Project **PMCD**
Community Awareness Project **PMCA**
Community Giving Project **PMCG**
Financial Literacy Project **PMFL**
Sales Project **PMSP**

ENTREPRENEURSHIP EVENTS

Innovation Plan **EIP**
Start-Up Business Plan **ESB**
Independent Business Plan **EIB**
International Business Plan **IBP**
Business Growth Plan **EBG**
Franchise Business Plan **EFB**

INTEGRATED MARKETING CAMPAIGN EVENTS

Integrated Marketing Campaign-Event **IMCE**
Integrated Marketing Campaign-Product **IMCP**
Integrated Marketing Campaign-Service **IMCS**